

Process

Step 1: Needs Assessment

- Inform Relevant stakeholders (Dasho Dzungda, Local Government)
- Consultation meeting with community members, identify housing needs
- Formation of a committee to carry out physical needs assessment (Tshokpa, Chipon, TF, Gup/GAO)
- Physical Assessment- do door to door survey
- Get details of the household members (head of the household, house number, Tharm no, CID no)

Step 2: Community mobilization:

- Resource Mapping
- Formation of Groups

Step 3: Land Clearance

- Submit application to Geowg Administration for approval of each household 's land survey
- Land Survey team from the district visit sites for verification and approval of Khim Sa and this process normally takes about a month

Land Demarcation

- Put up drawing approval to the Dzongkhag Engineer (1 month)
- Write to Bhutan Power Corporation and Public Works Division for clearances
- For special cases: letter to gewog- Kidu Office- Dzongda- Dasho Zimpon Office

Step 4: Timber Permit

- Put up application through Gewog Community Centre for timber permit (March-Sept submission- Sept- Feb- Marking/harvesting)
- For sites under Dungkhag Eg. Samtse: Submit application to -Gewog- Dungkhag Range Office-Dzongkhag (October application Submission-December -Marking)
- For sites under Protected Area – application through Gewog- Park Range Office-Park Regional Office-Thimphu
- For special cases- application through Tarayana to Gewog- Dzongda-Forest Director General
- Duration of the process-4-5 months

Step 5: Supply materials & Construction