



EMPLOYMENT APPLICATION FORM

POSITION APPLIED FOR:

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photo

1. PERSONAL DETAILS

Name :.....

CID No.:

Date of Birth:

Permanent Address:

Chiwog:Gewog: Dzongkhag:

House No. Thram No:

Telephone: (Home):.....(Work):..... (Mobile)

Email:

Present Address (if it is different from the permanent address)

Address

Telephone: (Home).....(Work).....(Mobile)

Email:

Are you currently employed? Yes No

Are you available to commence employment immediately? Yes No

If not, what is your current notice period?

2. EDUCATION QUALIFICATION

Sl. No.	Name of Educational Institute	School/College/University/Institution	Year of Graduation	Certificate/Diploma/Degree/ Post-graduate/ Professional degree awarded

3. EMPLOYMENT HISTORY:

Please list your current/recent employer first.

Sl. No.	Employer's Position & Name	Position	Agency	Date of employment		Employer's Mobile No.
				From	To	

4. SPECIAL SKILLS & QUALIFICATIONS

Please list any additional skills/memberships/licenses/certificates you feel will support your application:

Sl. No.	Name of Course	Name of Institute and Country	Dates attended		Days
			From	To	

5. Family Details:

Sl. No.	Relation	Name	CID No.	Address	Contact No.
1	Father				
2	Mother				

3	Spouse				
4	Children				

5. DECLARATION

Please read carefully and sign the statement below: I understand and agree that:

- Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during interviews, shall justify the refusal of employment, or termination of employment.
- I have enclosed all the required documents as per the TOR and I understand that my application will be rejected, if the documents are incomplete.
- I agree to Tarayana Foundation retaining this application along with all documents submitted after the completion of the selection process.

I certify that all information and documents provided are true and correct to the best of my knowledge and I also understand that my candidature is liable to be rejected during the selection process and service terminated, if the document submitted and information furnished are found incorrect at any time during my employment with Tarayana Foundation.

Date:

Signature of Applicant
(Affix Legal Stamp)